



# December

# Merry Christmas

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Cont'rs invoices due at office	4	5	6	7 Payday Cont'rs chq run.	8
9	10 Cont'rs chq for pickup after 1:00pm	11	12	13 Payroll Cutoff	14	15
16	17 Invoices due at office	18	19	20 Cont'rs cheque run	21 Payday Cheques for pickup after 1:00 p.m	22
23	24	25 HEAD OFFICE CLOSED	26 HEAD OFFICE CLOSED	27 Payroll Cutoff Month end cheque run	28 Cheques for pickup after 1:00 p.m.	29
30	31					

# January



# Happy New Year!!

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 New Year's Day Head Office Closed	2	3 Cont'rs invoices due	4 Payday	5
6	7	8	9 Cont'rs chq. run	10 Payroll cutoff Cont'rs chq. for pickup after 1:00 pm	11	12
13	14	15	16	17	18 Payday Cont'rs invoices due	19
20	21	22	23	24 Cont'rs chq. run Payroll cutoff	25 Cont'rs chq. for pickup after 1:00 pm	26
27	28	29	30 Month end chq. run	31 Cheques for pickup after 1:00 pm	FEB 1 Payday	

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